

GUIDELINE FOR USERS APPLYING FOR INFORMATION SERVICES ON THE BASIS OF A STANDARD FORM CONTRACT FOR THE PROVISION OF PUBLIC SERVICES WITHIN THE PSA

This procedure explains how to conclude a standard form Contract for the provision of information services with the Public Services Agency.

What kind of services can be provided based on the standard form Contracts

The following services can be provided under the standard form Contract concluded with the Public Services Agency:

1. Provision of access to the Central Data Bank of the Cadastre of Immovable Property
2. Registration of drivers "Record of Students"
3. Services for the acceptance of cadastral works through the Internet.

How to conclude the Contract

To initiate the procedure for drawing up and signing the contract the service applicant will access the web page www.asp.gov.md, Section „Information Services”, Sub-section „The standard form Contract for the provision of public services, where the contract drawn up in accordance with the provisions of the legislation in the field is placed and can be [downloaded](#).

Please note! For the provision of access to the Central Data Bank of the Cadastre of Immovable Property, please select carefully the standard form Contract corresponding to the administrative-organizational form.

The displayed standard form Contract contains highlighted cells to be filled in by the Contracting Authority/Beneficiary.

After filling in the highlighted cells correspondingly, the draft contract printed and signed by the Contracting Authority/Beneficiary, in two copies, accompanied by a note requesting to conclude the Contract and indicating the applicant's address shall be sent to the Public Services Agency with the mention „for the Public Services Management Department”, 42 A.Pushkin Street, Chisinau.

For additional information, please contact the responsible persons of the Public Services Agency at the telephone numbers: 022-504979 or 022-269574.